



HOUSING & REDEVELOPMENT AUTHORITY

Public Safety Building—Training Room, 825 41st Ave
NE

Monday, May 02, 2022

6:30 PM (or Immediately Following EDA Meeting)

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **840 7921 5021** or by Zoom at <https://us02web.zoom.us/j/84079215021>. For questions please call the Community Development Department at 763-706-3670.

CALL TO ORDER/ROLL CALL

- 1. OATH OF OFFICE - MAYOR AMÁDA MÁRQUEZ SIMULA, COUNCILMEMBER KT JACOBS**

CONSENT AGENDA

- 2. APPROVE MINUTES OF MARCH 2, 2020**

MOTION: Move to approve Consent Agenda as presented.

AGENDA ITEMS

- 3. ELECTION OF HOUSING AND REDEVELOPMENT AUTHORITY OFFICERS**

MOTION: Move to elect _____ as Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Vice Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Secretary-Treasurer of the Housing and Redevelopment Authority.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

OATH OF COMMISSIONER OF
COLUMBIA HEIGHTS HOUSING AND REDEVELOPMENT AUTHORITY

COLUMBIA HEIGHTS, MINNESOTA

I, Amáda Márquez Simula, do solemnly swear that I will support the Constitution of the United States and of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Columbia Heights Housing and Redevelopment Authority, Columbia Heights, Minnesota, according to the law and to the best of my judgment and ability, so help me God.

I do further swear that I am, and was at the time of my appointment, a resident of Columbia Heights, Minnesota.

(s) _____

Subscribed and sworn to before me this ____ day of _____ .

(s) _____

Notary Public

My commission expires _____

OATH OF COMMISSIONER OF
COLUMBIA HEIGHTS HOUSING AND REDEVELOPMENT AUTHORITY
COLUMBIA HEIGHTS, MINNESOTA

I, Kt Jacobs, do solemnly swear that I will support the Constitution of the United States and of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Columbia Heights Housing and Redevelopment Authority, Columbia Heights, Minnesota, according to the law and to the best of my judgment and ability, so help me God.

I do further swear that I am, and was at the time of my appointment, a resident of Columbia Heights, Minnesota.

(s) _____

Subscribed and sworn to before me this ____ day of _____ .

(s) _____

Notary Public

My commission expires _____

**HOUSING & REDEVELOPMENT AUTHORITY
MINUTES OF THE MEETING
OF March 2, 2020**

The meeting was called to order at 6:30 pm by Member Murzyn.

Members present: Schmitt, Novitsky and Murzyn.

Members absent: Williams, Buesgens

Others Present: Kelli Bourgeois (City Manager), Aaron Chirpich (Community Development Director), Christy Bennett (Recording Secretary).

ELECTION OF OFFICERS-

Pursuant to the bylaws of the Columbia Heights Housing and Redevelopment Authority (the "HRA"), officers are required to be elected annually. The 2019 HRA officers that served are as follows:

- Chair – John Murzyn Jr.
- Vice Chair – Bobby Williams
- Secretary/Treasurer – Connie Buesgens

In order for an HRA Commissioner to be considered for an officer position, an HRA Commissioner must be nominated by another commissioner, or by him or herself.

1. Chair
 - a. Please provide all nominations for President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the President of the HRA by the Executive Director.

2. Vice Chair
 - a. Please provide all nominations for Vice President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Vice President of the HRA by the Executive Director.

3. Secretary-Treasurer
 - a. Please provide all nominations for Treasurer of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Treasurer of the HRA by the Executive Director.

Schmitt proposed that John Murzyn Jr. be the chair, Nick Novitsky be the Vice Chair and Connie Buesgens be the Secretary-Treasurer for 2020.

*Motion by Schmitt, seconded by Murzyn to elect Murzyn as Chair, Novitsky as Vice Chair and Buesgens as Secretary-Treasurer of the Housing and Redevelopment Authority.
All Ayes*

2020 Officers are as follows:

John Murzyn Jr. is Chair

Nick Novitsky is Vice Chair

Connie Buesgens is Secretary-Treasurer

Adjourn

Respectfully submitted,

Christy Bennett
Secretary



HOUSING & REDEVELOPMENT AUTHORITY

AGENDA SECTION	BUISNESS ITEMS
MEETING DATE	05/02/2022

ITEM:	Election of Housing and Redevelopment Authority Officers	
DEPARTMENT:	Community Development	BY/DATE: Mitchell Forney / April 5, 2022

BACKGROUND:

Pursuant to the bylaws of the Columbia Heights Housing and Redevelopment Authority (the "HRA"), officers are required to be elected annually. The 2020 HRA officers that served are as follows:

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- Vice Chair – Nick Novitsky
- Secretary/Treasurer – Connie Buesgens

In order for an HRA Commissioner to be considered for an officer position, an HRA Commissioner must be nominated by another commissioner, or by him or herself.

1. Chair
 - a. Please provide all nominations for President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the President of the HRA by the Executive Director.
2. Vice Chair
 - a. Please provide all nominations for Vice President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Vice President of the HRA by the Executive Director.
3. Secretary-Treasurer
 - a. Please provide all nominations for Treasurer of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Treasurer of the HRA by the Executive Director.

RECOMMENDED MOTION(S):
MOTION: Move to elect _____ as Chair of the Housing and Redevelopment Authority.
MOTION: Move to elect _____ as Vice Chair of the Housing and Redevelopment Authority.
MOTION: Move to elect _____ as Secretary-Treasurer of the Housing and Redevelopment Authority.

Following ratification of the above motions, the newly elected Chair of the HRA will now preside over the remainder of the meeting.